



Westfield Primary School
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Interim Acting Headteacher:
Miss. S. Pope

Aspiration for All

Tuesday 1st October 2019

Maple Class

Dear Parents and Carers,

I am writing to update you on staffing changes to Maple Class. Mr Dean has left us to explore new opportunities and we wish him every success for his future.

I am delighted to inform you that in order to ensure consistency and stability for our children, Mrs Havard (Assistant Head Teacher) will be the class teacher and taking the children as from tomorrow.

Thank you for your continued support.

A handwritten signature in black ink, appearing to read 'S. Pope'.

Miss S. Pope
Interim Acting Headteacher