

**Westfield Primary School  
PTA  
Registered Charity Number 1179412**

**Minutes of ANNUAL GENERAL MEETING**

**26<sup>th</sup> September 2022**

**To be held at school 3.45pm**

**In attendance – Lesley Jones, Joanne Berry, Lindsey Jones, Nicola Shepherd, Sandra Pope**

**Ordinary Business**

1] Apologies for absence

**No Apologies received**

2] Minutes of the Annual General Meeting held on 25<sup>th</sup> March 2021

**Minutes agreed as correct**

3] Matters arising from the Minutes

**No matters arising**

4] Chair's / Treasurers Report for 2021/2022

**Report discussed and agreed.**

5] Appointment of an Independent Examiner of Accounts for the year ending March 2023

**Wendy Wilson has been appointed as the independent Examiner of accounts for year ending March 2023.**

6] Election of Officers and Trustees of the Committee

<b>Chair</b>	<b>- Lesley Jones</b>
<b>Secretary</b>	<b>- Joanne Berry</b>
<b>Treasurer</b>	<b>- Nicola Shepherd</b>
<b>Other Officer(s)</b>	<b>- Lindsey Jones</b>
<b>Ordinary Committee members</b>	

**Special Business**

8] Parentkind Renewal – cost £110.00

**Agreed that we would renew subscription to Parentkind.**

Fundraising Dates for 2022/2023

**Sponsored Poetry Competition to be set up, this will help to support curriculum as well as fundraising.**

School Lottery

**NS has looked into setting up a school lottery, this is via Your School Lottery. The only cost to school would be an annual gambling license from HBC.**

**It was agreed that we would set this up and see if it would cover the cost of license.**

**Any Other Business**

9] Other business

**PTA Newsletter to be sent out end of each term.**

**Miss Pope would like to thank PTA for their efforts.**

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